



**City of Belle Plaine**  
 218 N. Meridian Street  
 P.O. Box 129  
 Belle Plaine, MN 56011

**Community Development Department**  
 Phone: 952-873-5553  
 cynthias@belleplainemn.gov  
 www.belleplainemn.gov

# SIDEWALK PERMIT APPLICATION

**Sidewalk Permit:**

<b>SITE</b>	Address:	Belle Plaine, MN	P.I.N:
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Lot Number:	Block Number:	Subdivision:
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<b>OWNER</b>	Name:	Phone:
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Address:	E-Mail:
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<b>CONTRACT OR</b>	<input type="checkbox"/> Homeowner	Name or Company:
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Phone:	Contractor's License:	E-Mail:
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Address:
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<b>Sidewalk Use:</b>	<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial	<b>Work Class:</b>	<input type="checkbox"/> New	<input type="checkbox"/> Replace Existing	<input type="checkbox"/> Addition
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Current number of sidewalks:	Proposed number of sidewalks:
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Width of current sidewalks:	Width of proposed sidewalks:
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Construction of Building:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<i>If Yes,</i>	Building Type:	<input type="checkbox"/> Temporary	<input type="checkbox"/> Permanent
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Building Use:

**WORK DESCRIPTION:**

**SUBMISSION OF APPLICATION MUST INCLUDE:**

- Attached site plan (to scale) indicating the current configuration of driveway and proposed modifications.

**IF WORK IS PERFORMED IN CITY RIGHT-OF-WAY, APPLICANT MUST ALSO SUBMIT:**

- Certificate of Insurance &  Bond or Deposit Check in the amount of \$2,000.00

I/We the undersigned, herewith make application for permission to construct the access driveway at the above location, said driveway to be constructed to conform with regulations and conditions of the City of Belle Plaine and to any special provisions included in the permit. It is agreed that all work will be done to the satisfaction of the City of Belle Plaine within sixty (60) days. It is further agreed that no work in connection with this application will be started until the application is approved. It is expressly understood that this permit is conditioned upon replacement or restoration of the street to its original or to a satisfactory condition. It is understood if work within city right of way is not completed to the satisfaction of the City, the deposit will be refunded. It is further understood that this permit is issued subject to the approval of any authorities having joint supervision over said street.

City Code, Chapter 11, Section 1103.04 appeals, identifies the appeal process if the applicant is not satisfied by the ruling of the administrative officer in regards to this permit. The appeal must be filed within thirty (30) days from the decision with the Zoning Administrator.

<b>SIGNATURE OF APPLICANT:</b>	<b>DATE:</b>
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## OFFICE USE ONLY

<input type="checkbox"/> Site Plan	<input type="checkbox"/> <b>Work in ROW</b> <input type="checkbox"/> Insurance Certificate <input type="checkbox"/> \$500,000 general liability <input type="checkbox"/> \$1,000,000 workers comp	<input type="checkbox"/> Bond in amount of \$2,000 or Issuer: <input type="checkbox"/> Check in amount of \$2,000	<b>Form of Payment:</b>
			<b>Date Issued:</b>
			<b>Transaction #</b>
			<b>Issued By:</b>

**Approved** In accordance with this application and the Belle Plaine City Code, the Driveway Permit is granted to \_\_\_\_\_ to construct and maintain and access at the aforementioned location. The approval of this application is subject to conformance with the special provision and conditions set forth in this application.

**Denied**

Public Works Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

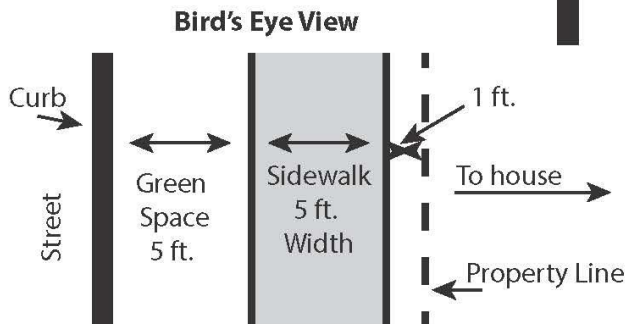
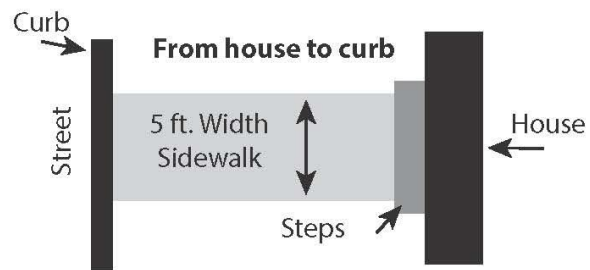
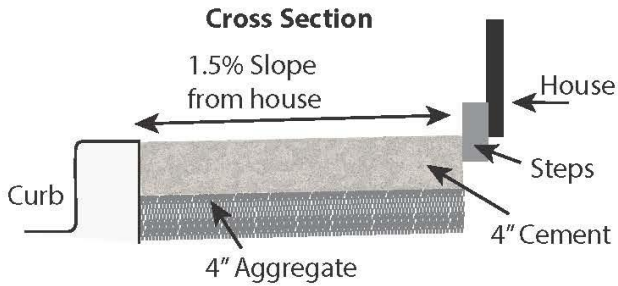
Community Development Director: \_\_\_\_\_ Date: \_\_\_\_\_

<input type="checkbox"/> <b>Work has been completed and all requirements have been met.</b>	<input type="checkbox"/> Refund Deposit	Date: _____
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Public Works Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_



## Sidewalk Specifications



### Cut away where sidewalk meets driveway

6" Concrete Driveway Pavement

